



Dear Prospective Community Stage Performer,

We cordially invite you and your group to perform at the Annual *Arbor Daze Festival* held on Saturday, April 28 at Midway Park, 300 West Midway Drive, Euless, Texas 76039.

If you would like to accept our invitation to this **year's Arbor Daze Festival**, please complete the enclosed Community Stage Performance Application and return, by mail, in person (*NOTE: Senior Center hours Monday through Friday 6:30 a.m. to 4:00 p.m.*), email or fax, no later than 3:00 p.m., Monday April 9, 2018.

Mail: City of Euless – Family Life Senior Center, Attention: Renee Frizzell, 201 N. Ector Drive, Euless, Texas 76039

In person: Euless Family Life Senior Center, Attention: Renee Frizzell, 300 W. Midway Drive, Euless, Texas 76039

Email: [rfrizzell@eulesstx.gov](mailto:rfrizzell@eulesstx.gov)

Fax: 817-685-1676

If we have not heard from you by the 3:00 p.m., Monday, April 9<sup>th</sup> deadline, we will accept that you will not be able to perform this year.

After we receive the Community Stage Performance Application, we will send you the final performance schedule with times for all performances, and detail fact sheet about the festival.

#### Performance Details

Arbor Daze Community Stage offers performers an opportunity to participate on, Saturday, April 28, 2018, from 10a.m. to 2p.m. (*first performance will begin at 10:00 a.m. and the last performance must be completed by 2p.m. sharp.*). Each time slot will be 15 minutes and strictly enforced. Performance times include set up and take down time.

If you have any questions, please contact Renee Frizzell at 817-685-1871 or [rfrizzell@eulesstx.gov](mailto:rfrizzell@eulesstx.gov)

Sincerely,

Renee Frizzell, Arbor Daze Committee Stage Coordinator

# General Information

## Community Stage Performance Application:

The application must be completed and returned no later than 3:00 p.m., Monday April 9, 2018. Application can be mailed, dropped off, emailed or fax (please see application for details). After receiving all applications, we will send you the final performance schedule with times for all performances, and other information about the festival.

## Sound System:

Arbor Daze will provide a PA system and sound tech for the Community Stage and up to 5 microphones. All instrumentation must be provide by each performer, USB, CD, iPod are acceptable.

## Performance Times:

Performance times are assigned at the discretion of City of Euless Arbor Daze Selection Committee according to event needs and performance time are subject to change. Please do not advertise performance times until you have received your final performance schedule and detail fact sheet.

## Loading and Unloading:

Please load and unload in designated area. After unloading, all vehicles must be moved immediately to designate parking area if vehicle is left unattended it will be towed at owners expense. Loading and unloading map will be in packet.

## Check In:

**All performers' group leaders or representatives are required to check in with the Renee Frizzell,** Community Stage Coordinator 15 minutes before their scheduled performance.

## Performance Equipment:

Performance equipment will not be allowed in the backstage areas until previous group has left the area. Please do not bring any performance equipment to the staging area before your 15 minutes check in time. City of Euless is not responsible for any stolen, damaged or lost items left at the community stage and/or festival.

## Backstage:

In an effort to keep stage and performer traffic to a minimum, please limit helpers to a maximum to 3 per performance group. Please clean up and vacate the backstage as quickly as possible. Food and beverages are allowed in designated backstage area.

## Miscellaneous:

Performers are not paid by the City of Euless. Performances should be family friendly (the City reserves the right to not accept applications). Please wait to release your performance time until you have received **your final performance schedule. If you don't receive your final performance schedule please** contact Renee Frizzell

## Inclment Weather:

In the event of inclement weather, management will make every reasonable effort to proceed with the event. If officials deem the festival grounds unsafe, officials reserve the right to cancel the event/performance at its sole discretion.



# ARBOR DAZE

April 28, 2018

## Stage Performance Application

Performer(s) Name: \_\_\_\_\_  
(Performance name to appear on the Community Stage Schedule Board)

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone Number: \_\_\_\_\_ Cell Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

\_\_\_\_\_

### Performance Details

Performance opportunities for Arbor Daze Community Stage, Saturday, April 28, 2018, from 10:00a.m. to 1:45p.m. (*last performance must be completed by 2:00p.m. sharp.*) Each time slot will be 15 minutes and strictly enforced. Performance times include set up and take down time.

Brief Description of performance: \_\_\_\_\_

\_\_\_\_\_

Number of performers: \_\_\_\_\_

Sound Equipment needs: \_\_\_\_\_

Performance Time choices:

1<sup>st</sup>choice \_\_\_\_\_ 2<sup>nd</sup>choice \_\_\_\_\_ 3<sup>rd</sup> choice \_\_\_\_\_ 4<sup>th</sup> choice \_\_\_\_\_

Special requests: \_\_\_\_\_

\_\_\_\_\_

**If you were a Performer at last year's Arbor Dazes Festival, please circle YES or NO. Circling yes does not guarantee a spot, but we will try!**

If you have any questions, please contact Renee Frizzell at 817-685-1871 or rfrizzell@eulesstx.gov